



LONDON BOROUGH OF ENFIELD

**AGENDA FOR THE ANNUAL COUNCIL
MEETING TO BE HELD ON WEDNESDAY, 8TH
MAY, 2013 AT 7.00 PM**

**THE WORSHIPFUL THE MAYOR
AND COUNCILLORS OF THE
LONDON BOROUGH OF ENFIELD**

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Date: 26 April 2013

Dear Councillor,

You are summoned to attend the Annual meeting of the Council of the London Borough of Enfield to be held at the Civic Centre, Silver Street, Enfield on Wednesday, 8th May, 2013 at 7.00 pm for the purpose of transacting the business set out below.

Yours sincerely

J. P. Austin

Assistant Director, Corporate Governance

1. MAYOR'S CHAPLAIN TO GIVE A BLESSING

The Mayor's Chaplain to give a blessing.

2. DECLARATION OF INTERESTS

Members of the Council are invited to identify any disclosable pecuniary other pecuniary or non pecuniary interests relevant to items on the agenda.

3. ELECTION OF MAYOR

To elect the Mayor of the London Borough of Enfield for the Municipal Year 2013/2014.

4. APPOINTMENTS

4.1 Appointment of Mayoress

The Mayor to announce the appointment of the Mayoress for the Municipal Year 2013/2014.

4.2 Appointment of Deputy Mayor

To receive the Mayor's written notice of the appointment of a Councillor of the London Borough of Enfield to be Deputy Mayor for the Municipal Year 2013/2014 and record the appointment.

4.3 Appointment of Deputy Leader and Cabinet

To note the appointment by the Leader of the Council of the Deputy Leader and the Cabinet, as detailed under item 12.2 on the agenda.

5. PRESENTATION OF THE PAST MAYOR AND MAYORESS' BADGES

On behalf of the Council, the Mayor will present past Mayor's and past Mayoress' badges to Councillor Kate Anolue and Miss Chinelo Anolue.

6. MAYORS ANNOUNCEMENTS (IF ANY) IN CONNECTION WITH THE ORDINARY COUNCIL BUSINESS

7. MINUTES (Pages 1 - 20)

To approve, as a correct record, the minutes of the Council meeting held on Wednesday 27 March 2013.

8. APOLOGIES (IF ANY)

9. COUNCILLORS' QUESTION TIME (TIME ALLOWED - 30 MINUTES)

9.1 Urgent Questions (Part 4 - Paragraph 9.2.(b) of Constitution – Page 4-9)

With the permission of the Mayor, questions on urgent issues may be tabled with the proviso of a subsequent written response if the issue requires research or is considered by the Mayor to be minor.

Please note that the Mayor will decide whether a question is urgent or not.

The definition of an urgent question is "An issue which could not reasonably have been foreseen or anticipated prior to the deadline for the submission of questions and which needs to be considered before the next meeting of the Council."

Submission of urgent questions to Council requires the Member when submitting the question to specify why the issue could not have been reasonably foreseen prior to the deadline and why it has to be considered before the next meeting. A supplementary question is not permitted.

9.2 Councillors' Questions (Part 4 – Paragraph 9.2(a) of Constitution – Page 4 - 8)

No questions have been submitted for written response at the meeting.

10. MOTIONS

Members are asked to note that any motions received by the noon deadline on Tuesday 30 April 2013 will be circulated in advance of the meeting.

11. MEMBERSHIP OF COMMITTEES AND PANELS

To receive the report of the Director of Finance, Resources & Customer Services asking the Council to determine the constitution and political balance of the committees, joint committees and panels that have been set up for discharge of the Council's functions. (Report No.1)

TO FOLLOW

12. APPOINTMENT OF COUNCIL BODIES FOR 2013/2014

12.1 Members are asked to note (prior to considering item 12.2 below) that the Members & Democratic Services Group (2 May 2013) is due to consider the following proposal in relation to membership of the Planning Committee.

- (a) That the membership within the Planning Committee Terms of Reference be amended to read "15 members of the Council (including, with the exception of the Cabinet Member for Environment, up to 3 Cabinet Members) who shall not be members of the Conservation Advisory Group or of the Green Belt Forum"
- (b) That as a consequence of (a) above the Planning Committee Code of Conduct (Part 5 Chapter 5.2 of Constitution) should also be amended as follows:
 - (i) Section (12) protocol for Cabinet Member for Business & Regeneration to attend Planning Committee – be amended to include - "This protocol will not apply if the Cabinet Member is appointed to serve as a formal member of the Planning Committee, in which case he/she will be entitled to attend meetings, participate in deliberations and vote as a normal member of the Committee."
 - (ii) To include, as a new section - Protocol for Cabinet Members appointed to serve on the Planning Committee

"Up to 3 members of the Cabinet will (with the exception of the Cabinet Member whose remit covers Environment) will be permitted to serve as members of the Planning Committee. The appointment of these members will be

undertaken as part of the normal Committee Membership approval process at Annual Council each year, with any subsequent change in membership having to be agreed through Council.

When acting as a member of the Planning Committee, Cabinet Members will need to recognise that they will be acting in a different capacity to that of an Executive Member, as planning is treated as a Council rather than Executive function of the Authority. As such they will need to have received the appropriate training before taking up their role and will also need to be mindful of any potential interests that may arise from their role on Cabinet in order to avoid any issues around predetermination e.g. Cabinet making decisions on significant property developments which then require planning approval. The advice of the Monitoring Officer should be sought in the case of any uncertainty.”

Subject to agreement by the Members & Democratic Service Group, Council will be asked to approve the above recommendations in order for the changes to take effect from the start of the new Municipal Year.

The report relating to this item has been circulated to all members as Item 3 (Report No.223) on the agenda for the Members & Democratic Services Group. An update on the decision made by the Members & Democratic Services Group will be provided at the Council meeting.

- 12.2 To establish Council bodies for the coming Municipal Year and to appoint memberships to these (see list on yellow). **TO FOLLOW**
- 12.3 To confirm the Terms of Reference of those bodies set out in Part 2 of the Constitution (pages 2-11 to 2-17 for scrutiny) (pages 2-23 to 2-24 for cabinet) and (pages 2-25 to 2-54 for other committees and panels).

13. REPRESENTATIONS ON OTHER BODIES AND ORGANISATIONS

To consider the Council’s representation on other bodies and organisations as required (see list on green). **TO FOLLOW**

14. COUNCIL SCHEME OF DELEGATION

The Council is asked to agree the authority’s Scheme of Delegation as set out in Part 3 (pages 3.2 to 3-12) of the Constitution.

15. CALENDAR OF MEETINGS (Pages 21 - 22)

- 15.1 To approve the calendar of Council meetings, including the proposed date for the next Council Meeting on Wednesday 17 July 2013 at 7.00 p.m. at the Civic Centre. The calendar has been the subject of

consultation with officers and both political groups.

- 15.2 The Council is asked to approve the calendar subject to any further changes/additions being delegated to the Director of Finance, Resources & Customer Services, in consultation with both party groups.

Members are asked to note that indicative dates have also been included on the calendar for future meetings of the Council up until 2014. These may, however, be subject to future change, once the date for the local borough elections in 2014 has been confirmed.

16. CALLED IN DECISIONS

None received.

17. DATE OF NEXT MEETING

Members are asked to note that subject to Item 15 above, the next meeting of the Council will be held on Wednesday 17 July 2013 at 7:00pm in the Civic Centre.

18. EXCLUSION OF THE PRESS AND PUBLIC

To consider passing, if necessary, a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for the item of business listed on the part 2 of the agenda on the grounds that it involves the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).